

PLEASE TICK IF YOU DO NOT HAVE LETTER HEADED PAPER/IF YOU DO, THEN REMOVE THIS AND OUR LOGO WHEN REPLACING IT

X

Contact's Name:	
Business Name: Company Reg.: (If Applicable)	
Main Business Address: (Head Office) Postcode:	
Telephone:	
Email:	
Consultancy Name & Telephone:	Business Utility Services Ltd – 01772 367717

For Both Gas & Electric (As Required)

- Request and receive current and historical account information including – Consumption History, Supply Numbers, Pricing Details, Contract End Dates
- Request and receive Half Hourly Data and Meter Operations provider, where applicable
- Obtain information from 3rd party industry databases, for example metering details to be able to contact my current supplier to resolve any objections or rejections
- Request and negotiate prices on my behalf
- Issue termination notice with regards to my existing supply contracts, on my behalf (**noted, this doesn't affect my current contract, in any way, shape or form**)
- **Request and receive ALL billing information - e.g. copy of bills, debt information**
- Authorise adjustments, refunds, billing and payment method changes
- **Agree and sign contracts on my behalf**
- Raise and deal with complaints on my behalf to a satisfactory resolution. *{Your Supplier will notify you if a complaint is raised on the account and confirm when this has been resolved}*

Business Utility Services Ltd and their suppliers/3rd parties undertake that it shall use the customer data solely for the purposes of delivering the services specified in this document. This LOA is Valid for 12 months or for the duration of the agreement it accompanies.

The information that we collect relates to a business, not to any personal information and as such is not covered by the GDPR regulations and I agree that my personal data can be shared with their data processor.

ONLY APPLICABLE IF AGREEING A CONTRACT VIA BUSINESS UTILITY SERVICES LTD!

NB: Business Utility Services Ltd will receive commission from (our/my) appointed energy supplier in consideration for introducing (our/my) energy supply contract(s), such commission shall be incorporated into the energy supply unit rates, (we/I) agree with the energy supplier as a p/£ per kWh price uplift and/or as a fixed price (£) uplift to the standing charge, for the duration of the contract. Details of the applicable uplift(s), including how they are calculated, will/have been confirmed to me at Point Of Sale, should that be applicable and have been confirmed to me by Business Utility Services Ltd, separately and are agreed by (us/me).

NB – The agreement along with this LOA has an uplift to Business Utility Services Ltd of _____, I fully respect and agree to this uplift in my contracts and Business Utility Services Ltd have discussed it with me, prior to signing the agreement.

I confirm that Business Utility Services Ltd to act on my behalf and I authorise them to action my supplier accounts as follows:

AUTHORITY:

Customer Signature: _____

Position: _____

Date: _____

The Hive, Derby House
12 Winckley Square
Preston
Lancashire
PR1 3JJ

Company Reg. - 10428730

For sole traders only, some of this information may be personal data covered by GDPR, and our legal basis for processing is delivery of our services only.